

Hauxley Parish Council (HPC)
Held Monday 27th July 2026
Hauxley Village Hall, starting at 6.30pm
Draft until signed by the Chair

Present:- Callendar (RC), Golding (SG), Wyatt (EW), Busby (JB)

In Attendance:- Julie Hall (JH) (Clerk) & 1 parishioner

Apologies: Cllr Rutley (DR). Appleby (WA)

	Agenda	
	Public section Tom France (TF), from No21 The Village, introduced himself and confirmed he owned the new building on his garden plot. He informed the meeting that this building was not going to be used as a dwelling. TF confirmed he had received a letter from NCC regarding a pre-planning application and stated he didn't wish to be treated differently, as there were other structures in the neighbouring garden plots. JH confirmed NCC had written to the Parish Council about the other buildings in neighbouring gardens and that potentially they may also need to request planning permission. SG & RC stated that Hauxley's adopted Neighbourhood Development Plan informs the PC's actions relating to the local environment across all 3 villages. JH will write back to NCC's Planning Department, to request due process is followed regarding the pre-planning application.	JH
1.	Apologies for absence a) Cllr Rutley has requested a 6 month leave of absence due to family health issues. Section 85 of the Local Government Act 1972 enables the Parish Council to agree to this request. Proposer -Cllr E Wyatt Seconder -Cllr R Callender b) Cllr Appleby sent her apologies.	
2.	Declaration of interests None received	
3.	Minutes of the previous meeting Minutes from the 11th May 2026 were agreed to be a true record. Nominated:- SG Seconded:-RC EW signed and dated the minutes	

4. a) b) c) d) e)	Matters arising from the previous meeting Repositioning of the defibrillator - the defibrillator has been moved from the old chapel and fully installed on the front wall of the village hall. The work is completed and the invoice paid. RC has completed a maintenance check and the defibrillator is fully working. Maintenance of Parish Noticeboards - EW will contact the resident who has the PC's noticeboard in their garden about its removal. EW is to purchase a suitable noticeboard that could be attached to the bus shelter in High Hauxley. Re-positioning of the bin in High Hauxley WA has provided a plan showing the repositioning of a rubbish bin in High Hauxley. JH will write to NCC to determine if they own the land and are able to reposition the bin. Creating a conservation area In April JH requested information from NCC's Conservation team, about how to set up a conservation area. There has been no response. JH will send a follow up email and invite a member of NCC's Conservation team to the next meeting. JB commented on the distinct neighbourhood design of special historic value in Low Hauxley. Gateway Signage It was unanimous decision to defer the discussion regarding gateway signage.	JH EW JH All
5. a) b)	Parish Maintenance & enhancement projects update Creating a conservation area -JH has been in touch with NCC to ask for guidance on the process for identification of a conservation area. There has been no response. JH completed a desk top review and will circulate information to Parish Councillors. This will be an agenda item at the next meeting. Parish Noticeboards - SG informed the meeting both noticeboards are in need of repair. The Low Hauxley noticeboard needs to be stripped and revarnished. The High Hauxley noticeboard needs to be replaced. It was agreed to remove the current board and replace it with a different style, which could be attached to the High Hauxley bus shelter. The meeting agreed for EW to go ahead and purchase a noticeboard. The current High Hauxley Noticeboard is in the garden of a local resident. DR will speak to the resident about its removal.	
6.	Matters of Anti-Social Behaviour update No update due to the Joint Town & Parish Councils meeting with Northumbria police was cancelled. The next meeting is scheduled for 17th June and will be chaired by Hauxley Parish Council. WA has agreed to chair the meeting and RC will attend.	WA RC

7. a) b) c) d)	Planning updates Low Hauxley Garden update/allotment - NCC has received a pre-application from the owners of the building. The outcome of this application will inform the next steps. Silver Carrs Caravan signage - NCC refused the application for the signage. Beacon Farm Site - NCC Enforcement has confirmed the style of lighting agreed by planning. JH will request a NCC Enforcement officer visit the site to confirm the lighting installed meets the agreed standard. Silver Carrs caravan park - NCC has informed the Parish Council that the caravan park has been awarded 'all year round' residential status. JH is to write to NCC's Council Tax Office, to ask for information as to the Council Tax liability of the residents at that site.	JH
8. a) b) c) d) e) f) g)	Correspondance Thriving together - June newsletter 15 Low Hauxley - Garden Clearance - H.Wilkinson Community Action Northumberland - June Newsletter Public Spaces Protection Order- NCC Digital Switchover briefing - NCC Declaration of Interest Form- NCC Neighbourhood planning support - NCC	JH
9. a) b) c) d) e) f) g) h)	Parish Financial Matters: Annual Governance & Accountability Return 2025-26 Bank Service Charge - £14 (May & June) Internal Audit Invoice- £168 Clerk's salary - £166.66, £201.19 & £131.72 (April, May & June) Oliver Lambert Electrical Contractor - £131.06 HMRC -£102.80, £126.40 & £79.60 (April, May & June) Payroll Solutions -£75.60 (April, May & June) Bee Hotel £20.97 All noted and agreed	
	Date of the Next Meeting: Monday 7th September 2026, 6.30pm Hauxley Village Hall Julie Hall – Clerk to Hauxley Parish Council 28 Townfoot, Lesbury, NE66 3BR Mobile:07486351813 Email:hauxleyipc@gmail.com	

